

Council of Educational Administrative and Supervisory Organizations of Maryland
“The Dr. Edna May Merson Scholarship”
Application Form 2017-2018

The goal of the Scholarship Fund of the Council of Educational Administrative and Supervisory Organizations of Maryland is to encourage and provide support for individuals working toward an Administrative I Certificate. This year scholarships, in the amount of \$1,000 each, will be awarded to two educators pursuing this certificate at an institution of higher education. Only complete application packets will be reviewed. See below for specifics.

Name of Applicant _____ Date _____
Last First Middle Initial

Address _____
Street and Number City State ZIP

Home/Mobile Telephone _____ Work Telephone _____

Email _____

School System _____ School _____

Scholarship awards are sent directly to the college or university, not to the scholarship recipient. Please indicate to which institution of higher learning the scholarship check should be made payable if you are one of this year’s recipients. _____

Application Packet Requirements:

This Application Form – Completed with information requested.

Resume – Include in your resume all colleges attended, degrees awarded, areas of certification, educational work experiences, and additional information relative to leadership responsibilities.

Official Transcripts (2) – One transcript must be from the college or university at which you received your highest degree. The other transcript must be from the college or university where you are working toward an Administrative I Certificate.

Essay – Please submit on a separate sheet of paper and in 500 words or less, your educational goals and share why you are seeking an administrator’s certificate.

Two Letters of Reference – Please have two supervisory persons, who are familiar with your work, submit a letter of reference directly to CEASOM at the address listed below. One of the two letters must be from your current immediate supervisor.

Please mail all items of the application packet to: Ms. Denise Hershberger, Executive Director CEASOM, 1378 Little Joyce Lane, Arnold, MD 21012. For questions, please contact Ms. Hershberger at 410-279-4373. **Submission deadline is postmarked no later than December 31, 2017.** Application materials must be mailed. They cannot be accepted by email or FAX. You will be notified by email as parts of your application packet arrive. If you have sent a piece of the application packet and do not receive confirmation, you should contact Ms. Hershberger.

How did you learn about the Merson Scholarship?

____ Work Colleague ____ Graduate Class ____ CEASOM Website ____ Common Ground Conference